



4200 Truxtun Avenue #300
Bakersfield, CA 93309
www.kernenergyfestival.com

CELEBRATING KERN COUNTY'S RICH TIES TO THE ENERGY INDUSTRY

KERN COUNTY MUSEUM, BAKERSFIELD, CA | NOVEMBER 11, 2017 | 10:00 a.m. - 3:00 p.m.

VENDOR PARTICIPATION REGULATIONS AND APPLICATION

Application Deadline: October 2, 2017

By agreeing to be a participating vendor with the Kern Energy Festival, the following regulations must be followed:

**Vendor Check-in for Setup will be:
Friday, November 10 from noon – 6:00 p.m.**

All vendors must check-in to find their booth location and must be set up by 6:00 p.m. or forfeit the space for the festival.

Check-in gate is accessed by entering the parking lot off of Chester Avenue between Stramler Park and the batting cages. Please drive to the back (West) and enter the 2nd gate of the museum marked **Check-in**.

Vendors must have their booth ready for inspection by the Health Department and/or the Kern Energy Festival Committee by 9:00 a.m. the day of the festival. Festival gates will open at 10:00 a.m., November 11, 2017.

Small vehicles only will be allowed on the festival grounds from 6:00 a.m. - 8:00 a.m. No commercial trucks will be allowed.

Re-stocking booths: Vendors may hand truck additional items throughout the day but no cars and/or commercial vehicles will be allowed to drive on the festival grounds between 8:00 a.m. and 3:30 p.m. festival day.

Festival Hours: Saturday, November 11, 2017, 10:00 a.m. – 3:00 p.m.

All vendors are required to keep their booths open until the festival closes. Vehicles will not be allowed on the festival grounds until patrons leave and the grounds are considered safe for vehicles.

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1. There is a \$300 vendor fee to participate in this event; however, the vendor space does NOT include canopies, tables and chairs unless otherwise noted.
2. No generators are allowed. All spaces require power to be purchased, if needed. Power must be requested and paid for in advance and will not be granted after October 20, 2017. Extension cords will be required for power and must be provided by participant.
3. Rental of tables and chairs must be requested in advance and will not be granted after October 20, 2017.
4. All booth tables must be covered. Linens cannot be rented through the festival.
5. Booth signage is to be supplied by the participant.
6. Participants may hand out material about their organization only within the confines of their booth space.
7. All back stock of supplies and product should be stored out of sight in the booth space.
8. Participants are solely responsible for merchandise, exhibits, and other equipment and agree to hold harmless and indemnify the festival sponsors, museum proprietors and its associates, and festival volunteers for anything lost, stolen or damaged.
9. Participants agree to hold harmless and indemnify the festival sponsors, museum proprietors and its associates, and festival volunteers against all liability, loss, damages, claims expenses (including attorney fees) arising out of any injury to persons in or around participant booths/areas.
10. Participants are solely responsible for product liability and accurate representation of any products offered for sale.
11. No animals (with exception of service animals) are allowed on festival grounds or in participant booths/areas.
12. Participants are responsible for the disposal/removal of trash at conclusion of the festival, including all boxes and packaging.
14. Participants may not sublet their area.

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15. If you must cancel on the event, we ask that you give the committee adequate time to find another vendor.

16. If weather, major disaster or other circumstances beyond the control of the sponsors/organizers causes the festival cancellation, the participant waives any claims.

17. Required insurance: All participants are required to provide Commercial General Liability Insurance naming the Kern County Museum Foundation. Limited liability limits equal to or greater than \$1,000,000 each occurrence are required.

INSURANCE REQUIREMENTS FOR THE FESTIVAL:

1) 2 CERTIFICATES OF INSURANCE MUST NAME:

Certificate holder: Kern County Museum Foundation, Kern County, & Kern County Museum, 3801 Chester, Bakersfield, CA 93303

Certificate holder: The Kern Energy Foundation, and Kern Energy Festival, 4200 Truxtun Ave., #300, Bakersfield, CA 93309

2) GENERAL LIABILITY: Including contractual with limits of not less than: \$1,000,000 Per Occurrence, \$2,000,000 General Aggregate; \$1,000,000 Products/Completed Operations Aggregate. If vendor is responsible for serving or supplying alcoholic beverages, liquor liability with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate shall also be required. ENDORSEMENT FORM must name: Kern County, Kern County Museum, The Kern Energy Foundation and Kern Energy Festival, the Kern County Museum Foundation, its officers, agents, employees as additionally insured.

3) AUTOMOBILE LIABILITY: With limits of not less than: \$1,000,000 Combined Single Limit. ENDORSEMENT FORM must name: Kern County, Kern County Museum, The Kern Energy Foundation and Kern Energy Festival, the Kern County Museum Foundation, its officers, agents, employees as additionally insured with waiver of subrogation.

4) WORKERS' COMPENSATION: Statutory Limits pursuant to the State of California. Policy shall waive rights of subrogation against Kern County, Kern County Museum, The Kern Energy Foundation and Kern Energy Festival, the Kern County Museum Foundation, its officers, agents, employees.

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VENDOR PARTICIPANT APPLICATION

Vendor Name: _____

Contact Name(s): _____

Address: _____

_____ *City* _____ *State* _____ *ZIP Code*

Business Phone: _____ Cell Phone: _____

Email: _____

Business Name: _____

Menu items: _____

Special equipment: *(Items you will bring: barbecue, oven, etc.)* _____

- Power 20 Amps - 120 volt (\$50.00 per each 20 amps of usage)
- Power greater than 20 Amps - 120 volts (\$100.00 per day of usage)
- Tables (8' @ \$10.00 each) Number needed: _____
- Chairs (\$2.00 each) Number needed: _____
- Canopy Tent (10 x 10 @ \$100.00 each) Number needed: _____

Booth location will be determined by the event committee. All vendors will be given locations upon Check-in. Once assigned, there is no option to change your booth space.

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I understand and agree to the above 2017 Kern Energy Festival Participation Regulations and warrant that I am authorized to sign this application on behalf of the specified organization.

Please sign, date and return with the application.

Authorized Participant Signature

Date

Return this application to:

Kern Energy Festival
4200 Truxtun Ave., #300
Bakersfield, CA 93309

For more information, visit www.kernenergyfestival.com